# ARTICLE THREE
# DETACHMENT STAFF

**SECTION 300 - COMPOSITION** - The Detachment Staff shall consist of the Detachment Board of Trustees, all Detachment Appointed Officers and all Past Detachment Commandants.

**SECTION 301 - POWERS** - The powers of the Detachment Staff shall be the similar to that of the Detachment Board of Trustees, except that only the Detachment Board of Trustees shall be considered in the constitution of a quorum and will be allowed to vote in the Detachment Staff Meetings.

**SECTION 302 - DUTIES** - The duties of the Appointed Detachment Officers shall be similar to that for the comparable National Officer, adjusted for the appropriate level. The ***Guidebook for Detachment Officers***, propagated by the National Headquarters will be used as a guide for the various Officers. Normally, the titles and duties of Adjutant and Paymaster will be combined into a single position. If the two are separated, the responsibilities of maintaining Membership Records and Financial Records will be that of the Paymaster. In that event, references to the Adjutant-Paymaster in these Bylaws shall be interpreted as Paymaster for these responsibilities.

Amended Nov 2009

**SECTION 303 - MEETINGS** - The Music City Detachment will normally hold Detachment Staff Meetings in the interval between and shortly before Detachment Regular Business Meetings. The time and place of the meetings will be determined by the Detachment Commandant with the consent of the Detachment Board of Trustees. Special meetings will only be called to deal with specific matters that must be addressed before the next Regular Meeting, and the agenda will be restricted to the specific matter(s). Regular Meetings of the Detachment Staff are to be open.

**SECTION 304 - VACANCIES** – All vacancies on the Detachment Staff shall be handled in accordance with Article Two, Section 203 of these Bylaws

Amended Nov 2009

**SECTION 305 - CONDUCT OF BUSINESS** - In addition to the Detachment Staff Meetings, the Detachment Staff will conduct business as expeditiously as possible where a formal meeting cannot be held. Except as may be noted in these Bylaws, this may be in person, by telephone, by mail or by such other means, such as E-Mail and other electronic means as is available to all members of the Detachment Staff.

Amended Nov 2009

**END OF ARTICLE THREE**